



Believe ♦ Behave ♦ Become

### Calendar Dates

Student Recovery Day	9/14
Norm Day	9/15
Principals' Meeting	9/20
Unassigned Day	9/21
Assistant Principals Meeting	9/27
Safe Passages	9/28
After the Bell	9/28

### What's Due

Water Flushing Certification for August	9/1
Child Abuse Awareness Training	9/30
More Than a Meal Applications	10/26

# Friday Operation's Brief

## Administrative Searches

The Office of Inspector General (OIG) conducted an internal audit of District's Random Metal Detector Searches at School Sites. The audit revealed that although the District has established policies and procedures in compliance with laws regarding student safety and violence, there is inconsistent implementation of the said guidelines. To ensure 100% compliance with the established guidelines, all Secondary Administrators are to: 1) Ensure that

random metal detector and locker searches are done **on a daily basis**. **Operations Coordinators are to inspect log books when visiting campuses.** 2) All search team members are **required** to complete STEPS course 215, "How to Conduct a Random Metal Detector Search" via the Learning Zone, *prior* to conducting any search. 3) Site administrators are to review Bulletin 5424.2 *Administrative Searches to Ensure School Safety* during their meeting with campus aides on proper search procedures.

## Hurricane Harvey Donation Locations

As you continue to collect items at your school site, please note that the following requests are being made from the Houston Independent School District:

- New/gently used clothes, grades TK-12
- School supplies, grades TK-12
- Toiletries

The District has secured locations for donation centers. The donation centers will be open from 7:30 a.m. until 4:30 p.m., starting on Wednesday, September 6<sup>th</sup>. All items brought to an LA Unified donation center should be the above listed items and will be sent to Houston ISD, at no cost to your school site. We are requesting that schools deliver their donated items to a nearby location center no later than Tuesday, September 12, 2017. If you have large amounts and need assistance with drop off, contact your Operations Coordinator to make arrangements.

Drop-Off Location	Organizational Facilitator
Schools North of the Hollywood Fwy (101) <b>LD East Office (0243)</b> Warehouse, First Floor 2151 N. Soto St. Los Angeles, CA 90032	Anne Marie Gauto anne.gauto@lausd.net Main 323) 224-3177 Direct 323) 224-3114
Schools South of the Hollywood Fwy (101) <b>Carver MS (8094)</b> 4410 McKinley Ave. Los Angeles, CA 90011	Ricardo Lopez ricardo.l.lopez@lausd.net Cell 562) 980-6301

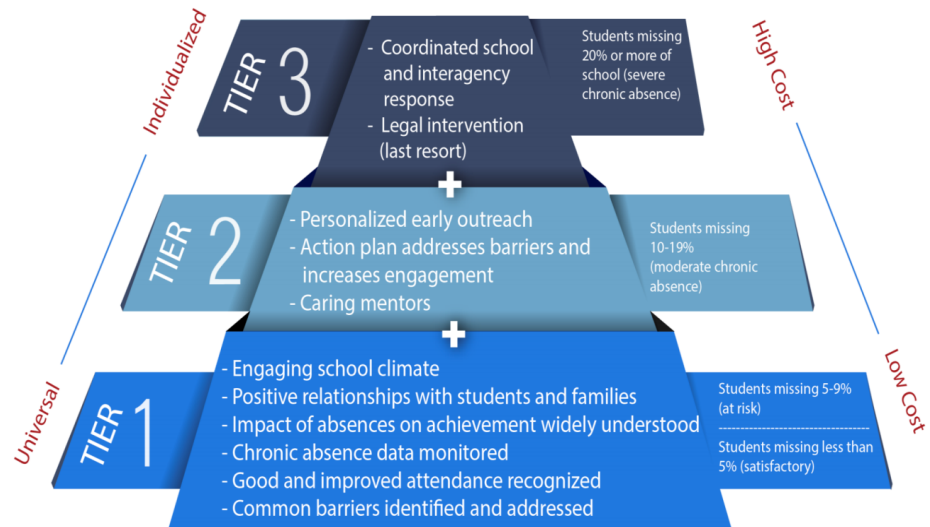
If you have additional questions, please contact your Local District Central at 213-241-0167. Thank you for your continued commitment to rebuilding the lives of impacted families.

## Attendance Matters!

Attendance Matters from the first day of school until the last day. Let's start off the year right by addressing our chronic absences!

As school leaders we know what research confirms; students benefit from quality instruction and engaging in their classroom. As early as the first month of school, chronic absence (missing 10% or more of school days) can be an early warning sign of academic challenges, whether a student is in kindergarten or high school. Children who miss too much school in kinder or first grade often struggle to read proficiently by the end of 3rd grade. By 6th grade it becomes a key predictor that a student will drop out of high school. Everyone can ensure students show up to class every day, the leadership role that a principal plays is irreplaceable. Principals are to ensure their school adopts a comprehensive, tiered approach to improving attendance that fits with their overall approach to promoting academic achievement.

### Tiered System of Supports For Improving Attendance



By 6th grade it becomes a key predictor that a student will drop out of high school. Everyone can ensure students show up to class every day, the leadership role that a principal plays is irreplaceable. Principals are to ensure their school adopts a comprehensive, tiered approach to improving attendance that fits with their overall approach to promoting academic achievement.

A tiered approach is easily incorporated into existing reforms, such as Response to Intervention or Positive Behavior Intervention and Supports that can be expanded to include specific attention to chronic absence data and support for building good attendance habits. As a principal, you can make a difference when:

**Cultivate a School Wide Culture of Attendance-** All schools should have a welcoming and engaging school environment that emphasizes building importance. Start outreach to families before the school year begins. Leverage existing activities to communicate the importance of good attendance. Nurture a school-wide system of attendance incentives.

**Use Chronic Absence Data to assess need for Added Support-** Review your schools data for patterns. Use data, both qualitative and quantitative to provide additional supports for chronically absent students.

**Develop Staff Capacity to Adopt Effective Attendance Practice-** Sustaining attendance improvement depends on the support and buy in of the whole school. **All hands on Deck!** Establish a team to address attendance, implement the attendance plan, invest in professional development.

As a principal, you know your staff's capabilities; you know the community you serve and its unique challenges. We hope you will use these resources to tailor a plan for reducing chronic absences that suits your school's strengths and adds to your capacity to respond proactively to chronic absence. You can inspire your community to find positive, preventive approaches to improving attendance. With the right plan in place, your school team can improve student attendance and with it academic achievement.

## 9th Annual Student Recovery Day

LAUSD is hosting its 9th annual Student Recovery Day on Thursday, September 14, 2017 from 8:00-3:00 pm. Student Recovery Day is the District's effort to recover drop out students and ensure their enrollment into school. Last year, over 1,500 families were contacted through this effort.

This year, chronically absent and "at risk of dropping out" students will be identified and contacted via phone calls and home visits to encourage them to return to school and earn their diploma or educational equivalency. OUR District needs YOU! For more information on Student Recovery Day, please see attached flyer ([Attachment 1](#)). Through these concerted efforts, Student Recovery Day will impact the lives of our students.

## 9 Key Restorative Justice (RJ) practices

LAUSD has determined that there are 9 key practices are essential for school-wide Restorative Justice Implementation. They are:

1. Affective Statements
2. Restorative Questions
3. Restorative Language
4. Community Building Circles
5. Harm Circles
6. Restorative Conferences
7. Restorative Staff Community
8. Restorative practices with parents
9. Re-entry Circles



In the upcoming weeks, we will delve into each practice.

## September is Suicide Prevention

Suicide is a preventable public health problem that can take an enormous toll on students, families, coworkers and communities. Suicide Prevention involves the collective efforts of families/caregivers, the school community, mental health practitioners, local community organizations, and related professions to reduce the incidence of suicide through education, awareness, and services. School personnel are instrumental in helping students and their families by identifying students at -risk and linking them to school and community mental health resources. Local District Central School Mental Health provides training for school site crisis teams to assist in identifying and providing support to students that may be exhibiting risk factors and warning signs. Please find the attached resources on suicide prevention for staff as well as parents and guardians ([Attachments 2, 3 & 4](#)). For more information, please contact Maria Chua, Local District Central School Mental Health



Operation School Bell on Wheels is a service of the Assistance League of Los Angeles. They provide at risk and underserved children with new clothing for school – backpack, sneakers, socks, underwear, white polos, uniform bottoms, jacket, grooming supplies, and a book. This year Operation School Bell on Wheels will dress our students at Los Angeles Elementary School on **Friday, September 29, 2017.**

LD Central Primary Center and Elementary School Principals should have received the detailed information via e-mail on Tuesday, August 29, 2017. Should you have any questions, please contact Ricardo L. Lopez, LD Central Organization Facilitator at (213) 241-0137.



## Observance of Constitution Day

Constitution Day and Citizenship Day is observed each year on September 17 to commemorate the signing of the Constitution on September 17, 1787, and "recognize all who, by coming of age or by naturalization, have become citizens."

This commemoration had its origin in 1940, when Congress passed a joint resolution authorizing and requesting the President to issue annually a proclamation setting aside the third Sunday in May for the public recognition of all who had attained the status of American citizenship. The designation for this day was "I Am An American Day."

Please refer to Mem-6544.2 for more information (Attachment 5).

## New E-Library System

The District introduced a new and improved E-Library system on Tuesday, September 5<sup>th</sup>, providing access to policy bulletins, reference guides, and other official documents. The new system will replace the existing platform, which has been serving the District for over 15 years.

The new and improved E-Library system provides the following features:

- Improved search capabilities
- Modern look and feel for easy navigation
- Multi-browser compatibility
- ADA compliance
- Mobile compatibility



For more information on the new system, please visit <https://achieve.lausd.net/elibinfo>. Should you have any questions or concerns, please contact the IT Helpdesk at (213) 241-5200.

## 2017 is Now Open!

During E-CAR 2017, each Principal will have the opportunity to verify the number of classrooms at their school, edit information related to how their classrooms are being used, and review their school's capacity assessment. Because it is essential that every school's classroom count and utilization information be complete and up-to-date, *participation in E-CAR 2017 is mandatory.*

Questions about E-CAR? Call E-CAR customer service at 213-241-8044 press #9.

**ECARs Application Deadline: Friday, September 29, 2017.**

**More than  
a Mea** 

For Household Income Forms, questions, or assistance contact Maria Martinez at [m.s.martinez@lausd.net](mailto:m.s.martinez@lausd.net) or 213-241-1919.



# 9th ANNUAL



LAUSD

# STUDENT RECOVERY DAY



Student Health &  
Human Services

## SAVE THE DATE

### WHEN?

*Thursday, September 14th, 2017*

### WHERE?

District-wide initiative with focus on selected targeted schools

### WHY?

To re-engage students who have dropped out or not returned to school

### WHO?

Community Partners:

- The Mayor's Office
- The City of Los Angeles:
  - \*Economic and Workforce Development Department
  - \*Housing + Community Investment Department
- City Year

### VOLUNTEER OPPORTUNITIES:

- Phone Calls
- Home Visits
- Data Entry
- Community Outreach

To register visit [achieve.lausd.net/pupilservices](http://achieve.lausd.net/pupilservices)

For more information please contact Dr. Michelle Castelo Alferes,  
Assistant Director of Pupil Services at (213) 241-3844



## COMMUNITIES WORKING TOGETHER TO KEEP STUDENTS IN SCHOOL



# September is.....Suicide Prevention Month

**Suicide prevention** refers to the collective efforts of local community organizations, mental health practitioners, and related professionals to reduce the incidence of suicide through education, awareness, and services.

**Suicide** is defined as death caused by self-directed injurious behavior with any intent to die as a result of the behavior.

## School and Classroom Activities to Promote Suicide Prevention Month

### Activity: "Know the Signs" Campaign

- Create school-wide awareness on the signs of depression and suicide
- Display the "Know the Signs" posters/materials throughout the school and in classrooms
  - Available for download at <http://suicideispreventable.org> (click on Resource Center tab-Posters and Brochures)
- Hold a tabling event during lunch time and have material available to handout



### Activity: Interactive Website

Share the Walk In Our Shoes interactive website in the classroom.

- Through this activity, students will be able to diminish attitudes of stigma and gain knowledge of mental illness.
- Click on a shoe and learn about each person's journey with mental health
- Students can create their own "shoe" and their own story <https://www.walkinourshoes.org>

### Activity: Film Contest

- Directing Change is part of Each Mind Matters: California's Mental Health Movement and statewide efforts to prevent suicide, reduce stigma and discrimination related to mental illness, and to promote the mental health and wellness of students.
- Promote and encourage student ideas and thoughts on how they can create awareness through film
- Provide contest rules and information
- Deadline to register March 1, 2016  
[www.directingchange.org](http://www.directingchange.org)

### Activity: Educational Workshops and Presentations

- Contact LAUSD School Mental Health to request staff trainings and/or parent workshops on suicide prevention and other mental health topics
- For a listing of topics, visit <http://smh.lausd.net> and click on Programs and Services
- Contact Ailleth Tom to request a workshop, presentation or training: email [ailleth.tom@lausd.net](mailto:ailleth.tom@lausd.net) phone (213) 241-3841

### Activity: Educational Assembly and Presentations

- Student assembly webinar and discussion questions
- Student classroom presentations, facilitation guide and lesson plans  
Available for download at <http://www.walkinourshoes.org/for-grownups>

## Be the Change: Promote Awareness and Stigma Reduction

- **Educate.** Inform staff and students that in many cases suicide can be preventable.
- **Engage.** Discuss with students and staff how you can work together to reduce stigma and increase help-seeking behavior.
- **Empower.** Foster resiliency through encouraging students to know the signs and where they can get help.
- **Embrace.** Make your office or classroom a safe space where all students feel welcome to get help.





## Other Specially Recognized Days in September

### Addiction Recovery Month

Promotes the societal benefits of prevention, treatment, and recovery for mental and substance use disorders. In addition, it is an opportunity to celebrate people in recovery, honor the contributions of treatment and service providers, as well as promote the message that recovery in all its forms is possible.

#### Activity: In Classroom information announcement

- Have teachers share the importance of living well and the benefits of being on a pathway to wellness
- Remind students that they can make a difference by making healthy choices and supporting someone in recovery

**Prompt Example:** There are four major dimensions that support a life of recovery: Health: Overcome or manage one's disease(s) or symptoms – and make informed, healthy choices that support physical and emotional well-being;

**Home:** Have a stable and safe place to live;

**Purpose:** Participate in meaningful daily activities, such as a job, school, volunteer opportunities, family caretaking, or creative endeavors, as well as have the independence, income, and resources to participate in society

**Community:** Enjoy relationships and social networks that provide support, friendship, love, and hope.

For more information visit:

<http://www.recoverymonth.gov/>

<http://www.recoverymonth.gov/Recovery-Month-Kit.aspx>

### International Day of Peace, September 21<sup>st</sup>

The United Nations General Assembly devotes this day to strengthening the ideals of peace. This year's Day of Peace theme is "Partnerships for Peace-Dignity for All", which aims to highlight the importance of all segments of society to work together to strive for peace.

- Conduct a role play exercise on how to resolve conflict, along with a discussion of how conflict resolution relates to peace.

For more information visit:

<http://www.un.org/>

## Understanding Suicide

Suicide (i.e., taking one's own life) is a serious yet preventable public health problem that affects even young people. For youth between the ages of 10 and 24, suicide is the third leading cause of death. It results in approximately 4600 lives lost each year. The top three methods used in suicides of young people include firearm (45%), suffocation (40%), and poisoning (8%).

Deaths from youth suicide are only part of the problem. More young people survive suicide attempts than actually die.

Suicide affects all youth, but some groups are at higher risk than others. Boys are more likely than girls to die from suicide. Of the reported suicides in the 10 to 24 age group, 81% of the deaths were males and 19% were females. Girls, however, are more likely to report attempting suicide than boys.

### Risk Factors

- History of depression, mental illness or substance/alcohol abuse disorders
- Family history of suicide or suicide in community
- Presence of a firearm or rope
- Hopelessness
- Isolation or lack of social support
- Impulsivity
- Situational crises
- Incarceration

### What You Can Do

\*Ask. Stay calm and ask directly, "Are you thinking of killing?"

\*Listen. Create a safe environment where they will be comfortable to express their feelings. Do not judge, listen with compassion.

\*Action. If it is safe, calmly remove any means that could be used for self-injury. Do not leave them alone or assume they are ok to "walk off their thoughts". Escort them to the nearest "designated reporter", hospital, or mental health professional.

### Warning Signs

- Suicide threats. Both direct ("I want to kill myself") and indirect ("I wish I could fall asleep and never wake up") threats need to be taken seriously.
- Suicide notes and plans. The greater the planning (intent to commit suicide, means to do so, and a plan to execute), the greater the risk of suicidal behavior.
- Prior suicidal behavior.
- Making final arrangements. Giving away prized possessions, writing a will, and/or making funeral arrangements may be warning signs of impending suicidal behavior.
- Preoccupation with death. Excessive talking, drawing, reading, and/or writing about death may suggest suicidal thinking.
- Changes in behavior, appearance, thoughts, and/or feelings. Thoughts and feelings may be affected by a loss such as a breakup, school suspension, academic failure, or difficulty at home.



### Hotlines

**Didi Hirsch Suicide Prevention Hotline**  
**1 (877) 727-4747**

**County Crisis Line 1 (800) 854-7771**

**Trevor Lifeline 1(866) 488-7386**

**Teen Line 1(800) 852-8336**

**LAUSD SMH 1 (213) 241-3841**

For more information visit:

<http://smh.lausd.net>

<http://www.cdc.gov>



# Suicide Prevention Awareness for Staff

**Suicide** is a serious public health problem that takes an enormous toll on families, friends, classmates, co-workers and communities, as well as on our military personnel and veterans. Suicide prevention is the collective efforts of local community organizations, mental health practitioners and related professionals to reduce the incidence of suicide through education, awareness, and services.

## SUICIDE IS PREVENTABLE.

### Suicide Warning Signs

Warning signs are observable behaviors that may signal the presence of suicidal thinking. They might be considered “cries for help” or “invitations to intervene.” These warning signs signal the need to inquire directly about whether the individual has thoughts of suicide. If such thinking is acknowledged, then suicide interventions will be required.



- Feelings of sadness, hopelessness, helplessness
- Significant changes in behavior, appearance, thoughts, and/or feelings
- Social withdrawal and isolation
- Suicide threats (direct and indirect)
- Suicide notes and plans
- History of suicidal ideation/behavior
- Self-injurious behavior
- Preoccupation with death
- Making final arrangements (e.g., giving away prized possessions, posting plans on social media, sending text messages to friends)

### Suicide Risk Factors

While the path that leads to suicidal behavior is long and complex and there is no “profile” that predicts suicidal behavior with certainty, there are certain risk factors associated with increased suicide risk. In isolation, these factors are not signs of suicidal thinking. However, when present they signal the need to be vigilant for the warning signs of suicide.

- Access to means (e.g., firearms, knives, medication)
- Stressors (e.g., loss, peer relations, school, gender identity issues)
- History of depression, mental illness or substance/alcohol abuse disorders
- History of suicide in the family or of a close friend
- History of mental illness in the family

### Here's What You Can Do:

#### LISTEN

- Assess for suicidal risk.
- Listen without judgement.
- Ask open-ended questions.

#### PROTECT

- Take action immediately.
- Supervise, do not leave the student alone.
- Consider developing a safety/re-entry plan, if needed.

#### CONNECT

- Collaborate with administration or crisis team personnel to determine level of risk.
- Contact Local District School Mental Health Coordinator or Mental Health Consultant for consultation and support.
- Contact Department of Mental Health, law enforcement or protective services, as needed.
- Inform the parent/guardian.
- Identify a staff member to monitor student.

#### MODEL

- Remain calm. Establish a safe environment to talk about suicide.
- Be aware of your thoughts, feelings, and reactions as you listen without judgement.

#### TEACH

- Provide information and education to parents/guardians about suicide and self-injury.
- Encourage help seeking behaviors and help them identify adults they can trust at home and at school.
- Provide options for school and community resources including referrals to professional mental health services, as needed.





# SMH Clinics and Wellness Centers

## North

### Valley Clinic

6651-A Balboa Blvd., Van Nuys 91406  
Tel: 818-758-2300 | Fax: 818-996-9850

## West

### Crenshaw Wellness Center

3206 W. 50th St., Los Angeles 90043  
Tel: 323-290-7737 | Fax: 323-290-7713

### Hyde Park Clinic

6519 S. 8th Ave., Bungalow #46,  
Los Angeles 90043  
Tel: 323-750-5167 | Fax: 323-759-2697

### Washington Wellness Center

1555 West 110th St., Los Angeles 90043  
Tel: 323-241-1909 | Fax: 323-241-1918

## South

### 97th Street School Mental Health Clinic

Barrett Elementary School  
439 W. 97th St., Los Angeles 90003  
Tel: 323-754-2856 | Fax: 323-418-3964

### San Pedro Clinic

704 West 8th St., San Pedro 90731  
Tel: 310-832-7545 | Fax: 310-833-8580

### Locke Wellness Center

316 111th St., Los Angeles 90061  
Tel: 323-418-1055 | Fax: 323-418-3964

### Carson Wellness Center

270 East 223rd St., Carson 90745  
Tel: 310-847-7216 | Fax: 310-847-7214

## East

### Bell/Cudahy School Mental Health Clinic

Ellen Ochoa Learning Center  
7326 S. Wilcox, Cudahy 90201  
Tel: 323-869-1352 | Fax: 323-271-3657

### Ramona Clinic

231 S. Alma Ave., Los Angeles 90063  
Tel: 323-266-7615 | Fax: 323-266-7695

### Gage Wellness Center

2880 Zoe Ave., Huntington Park 90255  
Tel: 323-826-1520 | Fax: 323-826-1524

### Elizabeth LC Wellness Center

4811 Elizabeth St., Cudahy 90201  
Tel: 323-271-3650 | Fax: 323-271-3657

## Central

### Belmont Wellness Center

180 Union Place, Los Angeles 90026  
Tel: 213-241-4451 | Fax: 213-241-4465

### Roybal Clinic

1200 West Colton St., Los Angeles 90026  
Tel: 213-580-6415 | Fax: 213-241-4465

**For clinic referrals visit:**  
[smh.lausd.net](http://smh.lausd.net)

# Understanding Suicide: Myths & Facts

To understand why people die by suicide and why so many others attempt to take their own lives, it is important to know the facts. Read the facts about suicide below and share them with others.

**Myth:** *Suicide can't be prevented. If someone is set on taking their own life, there is nothing that can be done to stop them.*

**Fact:** Suicide is preventable. The vast majority of people contemplating suicide don't really want to die. They are seeking an end to intense mental and/or physical pain. Most have a mental illness. Interventions can save lives.

**Myth:** Asking someone if they are thinking about suicide will put the idea in their head and cause them to act on it.

**Fact:** When you fear someone you know is in crisis or depressed, asking them if they are thinking about suicide can actually help. By giving a person an opportunity to open up and share their troubles you can help alleviate their pain and find solutions.

**Myth:** Someone making suicidal threats won't really do it, they are just looking for attention.

**Fact:** Those who talk about suicide or express thoughts about wanting to die, are at risk for suicide and need your attention. Most people who die by suicide give some indication or warning. Take all threats of suicide seriously. Even if you think they are just "crying for help"—a cry for help, is a cry for help—so help.

**Myth:** Talk therapy and/or medications don't work.

**Fact:** Treatment can work. One of the best ways to prevent suicide is by getting treatment for mental illnesses such as depression, bipolar illness and/or substance abuse and learning ways to solve problems. Finding the best treatment can take some time, and the right treatment can greatly reduce the risk of suicide.

**If you or someone you care about is at risk for suicide help is available.**

## Resources for Suicide Prevention

### Resources For Supporting and Responding to Students

For assistance/support, contact your Local District School Mental Health Coordinator or Mental Health Consultant.

For consultation, Monday-Friday from 8am-4:30pm, contact LAUSD School Mental Health at (213) 241-3841.

### EMERGENCY INFORMATION / After Hours Services

If you need IMMEDIATE help, call 911. Los Angeles School Police Department (213) 625-6631

For a psychiatric emergency, contact the Department of Mental Health 24-hour ACCESS Center at (800) 854-7771.

## Resources to Distribute to Students & Parents/Guardians

### Community Hotlines

Didi Hirsch Suicide Prevention Hotline  
(877) 727-4747 (24 hours)  
National Suicide Prevention Lifeline  
(800) 273-TALK (8255) (24 hours)  
Trevor Lifeline (866) 488-7386 (24 hours)  
Teen Line (800) 852-8336 (6pm-10pm daily)

### Text and Chat Resources

Crisis Chat (11am-11pm, daily)  
<http://www.crisischat.org/chat>  
Teen Line - text "TEEN" to 839863

### Online Resources

<http://www.didihirsch.org/>  
<http://www.thetrevorproject.org/>  
<http://teenline.org/>  
<http://www.afsp.org/understanding-suicide>

### Smartphone Apps

MY3  
Teen Line Youth Yellow Pages

## RESOURCE GUIDE

This list includes selected offices and community resources that can be helpful before, during and after a crisis. **Remember that your first call in a life-threatening emergency should be to 911.** To reach specific personnel, refer to the LAUSD Guide to Offices at [www.lausd.net](http://www.lausd.net), under “Offices”.

### EMERGENCY RESOURCES

**LA County Department of Mental Health ACCESS** (Psychiatric Mobile Response Team) - 24/7 -collaborates with Crisis Counseling & Intervention Services for the administration and coordination of all mental health and law enforcement mobile response services in the event of a critical incident, including Psychiatric Mobile Response Teams (PMRT) and School Threat Assessment Response Teams (START). These teams respond to schools, offices, and homes. (800) 854-7771

**Valley Coordinated Children’s Services** - a County funded resource to provide crisis intervention, assessment, short term stabilization and treatment, and evaluation and referral for psychiatric mobile response team. This agency serves children ages 3 - 17 years old in the San Fernando Valley. (818) 708-4500

**Mental Evaluation Unit (MEU), including SMART** - for law enforcement and mental health response, when an individual is a flight risk, violent, or high risk for harm to self or others. (213) 996-1300  
(213) 996-1334

### CRISIS LINES

**National Suicide Prevention Lifeline (24-hour hotline)** – a crisis line for individuals who are contemplating, threatening, or attempting suicide, including their family and friends. (800) 273-8255  
(800) 273-TALK

**Suicide Prevention Crisis Line (24-hour hotline)** - a 24-hour crisis line for individuals who are contemplating, threatening, or attempting suicide, including their family and friends. (877) 727-4747

**California Youth Crisis Line (24-hours hotline, bilingual)** (800) 843-5200

**Trevor Project (24-hour hotline)** - provides crisis intervention and suicide prevention services to lesbian, gay, bisexual, transgender and questioning (LGBTQ) young people ages 13-24. Text and chat also available, with limited hours-visit [www.thetrevorproject.org](http://www.thetrevorproject.org) for more information. (866) 4-U-TREVOR  
(866) 488-7386

**Teen Line (6PM – 10PM)** - a teen-to-teen hotline with community outreach services, from 6pm-10pm PST daily. Text, email and message board also available, with limited hours-visit <http://teenlineonline.org> for more information. (800) 852-8336  
(800) TLC-TEEN

**Parents, Families and Friends of Lesbians & Gays (PFLAG) Helpline** - for individuals or families experiencing issues related to sexual orientation and/or gender identity. (888) 735-2488

**LA County INFO Line (24-hour hotline)** – for community resources and information within Los Angeles County. 211  
[www.211la.org](http://www.211la.org)

### LAUSD RESOURCES

**Los Angeles School Police Department (LASPD)** (213) 625-6631  
**Watch Commander (24/7-entire year)**

**School Mental Health (including Crisis Counseling & Intervention Services)** – for consultation Monday-Friday from 8:00am-4:30pm (213) 241-3841

**Division of Special Education, Behavior Support Unit** (213) 241-8051

**Education Equity Compliance Office** (213) 241-7682

**Human Relations, Diversity and Equity – School Operations** (213) 241-5337

**Local District (LD) Operations Coordinators** Refer to LD Directory

**Office of Communications** (213) 241-6766

**Office of General Counsel** (213) 241-7600

**School Operations Division** (213) 241-5337

**Student Discipline Proceedings and Expulsion Unit** (213) 202-7555



## ONLINE RESOURCES

**School Mental Health, LAUSD** - <http://smh.lausd.net> - for information and referral forms for mental health services at clinics and Wellness Centers throughout the District.

**Suicide Prevention, Crisis Counseling and Intervention Services** - <http://suicideprevention.lausd.net> or <http://ccis.lausd.net> - for information and resources related to suicide prevention, intervention and postvention services.

**National Suicide Prevention Lifeline** – [www.suicidepreventionlifeline.org](http://www.suicidepreventionlifeline.org) – for resources including therapy and support group finder, self-care, education on risk factors and warning signs, and safety planning. Also includes information for Spanish speakers, hearing impaired individuals, and service members.

**TEEN LINE** - <http://teenlineonline.org> - text, email and message board also available, with limited hours-visit website for more information.

**The Trevor Project** - [www.thetrevorproject.org](http://www.thetrevorproject.org) - provides crisis intervention and suicide prevention services to lesbian, gay, bisexual, transgender and questioning (LGBTQ) young people ages 13-24. Text and chat also available, with limited hours-visit website for more information.

**Family Acceptance Project** – <http://familyproject.sfsu.edu> - for research-based, culturally grounded approaches to helping ethnically, socially and religiously diverse families decrease rejection and increase support for their LGBT children.

**“My3” App** - <http://www.my3app.org/safety-planning/> - a safety planning tool that allows users to create a safety plan programmed with 3 supportive contact people, the National Suicide Prevention Lifeline, and 911.

**Suicide Prevention for Schools in Los Angeles County** - <http://preventsuicide.lacoe.edu> – for resources, training modules, handouts, data, and research as it relates to youth suicide prevention, intervention, postvention and self-injury.

**LAUSD Staff/Responder Emergency Plan** - <http://achieve.lausd.net/emergencyapps> - mobile application.



# LOS ANGELES UNIFIED SCHOOL DISTRICT MEMORANDUM

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**TITLE:** Observance of Constitution Day 2017:  
September 10 through 24, 2017

**NUMBER:** MEM-6544.2

**ISSUER:** Frances Gipson, Ph.D., Chief Academic Officer  
Division of Instruction

Derrick Chau, Ph.D., Senior Executive Director  
P-12 Instruction

**DATE:** August 1, 2017

## **ROUTING**

Local District Superintendents  
Instructional Directors  
School Support Services  
Principals  
UTLA Chapter Chairperson  
School Administrative  
Assistants

**PURPOSE:** The purpose of this Memorandum is to provide schools with assistance to comply with federal government regulations regarding the observance of Constitution Day. This memorandum updates Memorandum 6544.1 dated July 21, 2016.

**MAJOR CHANGES:** The two- week window dates and due dates have changed. The certification form is **DUE: October 6, 2017.**

**INSTRUCTIONS:** Federal Legislation and a Presidential Proclamation of May 2005 requires that schools conduct educational programs and activities in observance of Constitution Day during the two-week window surrounding September 17, each year. Each school principal is required to certify that activities to observe Constitution Day were held during this specified time.

Constitution Day resources can be found on the LAUSD History/Social Science website at <http://achieve.lausd.net/hss>.

Principals are to return the Constitution Day Observance Certification Form (Attachment A) to their Director no later than Friday, October 6, 2017.

**ASSISTANCE:** For assistance or further information please contact Kieley Jackson, Ethnic Studies or Nathan MacAinsh at History/Social Science, Division of Instruction (213) 241-6444, or by email at [kjack2@lausd.net](mailto:kjack2@lausd.net) or [ndm1486@lausd.net](mailto:ndm1486@lausd.net).



# LOS ANGELES UNIFIED SCHOOL DISTRICT MEMORANDUM

ATTACHMENT A

**TO:** All Principals

**DATE:** August 3, 2017

**FROM:** History/Social Science Unit

**SUBJECT: OBSERVANCE OF CONSTITUTION DAY: SEPTEMBER 10  
THROUGH 24, 2017 CERTIFICATION FORM**

**Certification Form  
Due: October 6, 2017**

How was Constitution Day 2017 recognized at your school from September 10 to 24, 2017? Please provide a brief description for each item you check.

	1. A school wide program on the Constitution or related topics.
	2. Library displays and/or presentations on the Constitution or related topics.
	3. Public address or bulletin announcements, articles in school newspaper, etc.
	4. Guest Speakers, student presentations, debates in classrooms.
	5. Lessons related to the Constitution in all/specific classrooms.
	6. Screening of films or videos related to the development or history of the Constitution.
	7. Research projects using the Internet, library, and classroom resources.
	8. Other special events or activities related to the Constitution.

Please return this form to your Director no later than Friday, October 6, 2017.

Principal/Designee:		
School:		Local District:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Principal or Designee